

O'Fallon Public Library
Regular Board Meeting Minutes
December 11, 2017

President Dennis Grimmer called the meeting to order at 6:00 p.m. in the upstairs small conference room of the library. Also present were Board members Larry Morrison, Doug Distler, Nancy Clark, Harriet Baker, Suzanne Rupright, Linda Gruchala, Library Director Molly Scanlan and Shirley Seipp, recording secretary. Betty Reed and Linda Kahley were excused.

Secretary's Report A motion was made by H. Baker to approve the November minutes and was seconded by L. Gruchala. All ayes. Motion carried.

Treasurer's Report After some discussion, L. Morrison made the motion to file for audit the September Treasurer's Report. Then S. Rupright seconded the motion. All ayes. Motion carried.

December Bills A motion was made by D. Distler and seconded by H. Baker to approve payment of the presented bills. Roll call: N. Clark, aye; D. Distler, aye; L. Morrison, aye; D. Grimmer, H. Baker, aye; S. Rupright, aye; and L. Gruchala aye. All ayes. Motion carried.

Librarian's Report No fix for the bubble wall yet. Public Works is coming to the library to assess the need for stop/yield signs for the new road into the library and the parking lot. Spengler is getting a proposal together for the library HVAC replacement. D. Distler offered to follow up with Bel-O on the installation of the two heating units. Molly has the Per capita Grant ready for FY '18-'20, but the library has not yet received the grant money for this year with no word on when we might expect to receive these funds.

Friends of the Library H. Baker announced that the big book sales in spring will be held on February 17th and 18th and March 17th and 18th.

Book Discussion Group The library book club is reading *Hamilton*, by Ron Chernow. The group meets the fourth Monday of the month at 7:00 p.m. at the library. L. Morrison reported that the group has been meeting for 19 years now and four of the current members have been there since the beginning! The Books and Brew book club is reading *I See You*, by Clare Mackintosh. The group meets at Global Brew. There were no meetings in December.

Public Comment S. Rupright announced that the Friends of the Library raised \$1001 in the last 30 days just by selling materials on Amazon and Ebay.

Topics for Future Consideration The policy manual should be ready by next meeting. The board and staff along with the police and fire departments are working on the policy handbook.

Unfinished Business Landscaping for the library will begin in the spring. The leaks on the roof are being addressed by Taylor Roofing. The heaters for the vestibule and children's activity room are being installed by Bel-O. We are still waiting on two more quotes for the HVAC replacement which will be done in the spring of this fiscal year. The budget committee will meet on January 11th.

New Business The board members expressed their dissatisfaction with the audit report for the library. They would like more information and requested to see the complete city audit. There will be an Open House for the library volunteers on December 18th from 3-5pm.

The personnel committee will be meeting on December 29th. Their recommendations will be brought to the January library board meeting.

Adjournment There being no further business, the meeting was adjourned at 6:40 p.m.

Respectfully Submitted,

Shirley Seipp
Recording Secretary

Approved by O'Fallon Public Library Board Action

Nancy K. Clark, Secretary