

# MEETING OF THE BOARD OF TRUSTEES

O'Fallon Public Library  
December 2, 2019

6:00 p.m. Upstairs Small Conference Room

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## Agenda

- I. Roll Call
- II. Secretary's Report
- III. Treasurer's Report
- IV. Monthly Bills
- V. Librarian's Report
- VI. Friends of the Library
- VII. Book Discussion Group
- VIII. Public Comment
- IX. Topics for Future Consideration
- X. Unfinished Business:
  - a. Per Capita Grant Requirements
  - b. Traffic Flow for Parking Lot
- XI. New Business:
  - a. Budget Committee Meeting Date and Time
  - b. Staff Development Day
  - c. "Board Designated Reserve" accounts
  - d. Conduct Policy
  - e. Administrative Assistant Position

(Executive Session: The Board may go into closed session to consider employment/appointment matters. The Library Board reserves the right to return to open session to act on matters discussed.)

- XII. Adjournment

General Citizen Comments: The City of O'Fallon welcomes comments from our citizens. The Illinois Open Meetings Act provides an opportunity for citizens to speak at all committee and Board meetings. However, 5 ILCS 120/1 mandates that NO action shall be taken on matters not listed on the agenda. Please submit your name to the chairman and limit your comments so that anyone present has the opportunity to speak.