

**O'Fallon Public Library
Regular Board Meeting Minutes
October 14 2019**

President Dennis Grimmer called the meeting to order at 7:00 p.m. in the upstairs small conference room of the library. Also present were Board members, Linda Kahley, Nancy Clark, Larry Morrison, Linda Gruchala, Harriet Baker, Library Director Molly Scanlan and Shirley Seipp, recording secretary. Suzanne Rupright, Betty Reed, and Doug Distler were excused. Alderwoman Jessica Lotz attended to give her quarterly update.

Secretary's Report A motion to accept the minutes was made by H. Baker and was seconded by N. Clark. All ayes. Motion carried.

Treasurer's Report H. Baker gave the overview of the financial reports. L. Morrison made a motion to file the September Treasurer's Report for audit. L. Gruchala seconded the motion. All ayes. Motion carried.

October Bills A motion was made by L. Kahley and seconded by L. Morrison to approve payment of the presented bills. Roll call: L. Morrison, aye; H. Baker, aye; D. Grimmer, aye; L. Gruchala, aye; N. Clark, aye; and L. Kahley, aye. All ayes. Motion carried.

Librarian's Report The City of O'Fallon is still looking for a new cleaning crew and is putting together a request for proposals. The committee will meet when all of the proposals are in to select the new cleaning company. Shirley Seipp will serve as the representative for the library. The city is currently employing a temporary cleaning crew that we are paying \$2300 per month for cleaning the building four days a week.

Friends of the Library The next book sale is scheduled for October 17 – 20. Help is needed.

Book Discussion Group The library book club is reading *Siddhartha*, by Herman Hesse for the October meeting. The group meets the fourth Monday of the month at 7:00p.m.at the library. The Books and Brew book club is reading *The Hazel Wood*, by Melissa Albert. This group meets at 7:00pm the fourth Monday of the month at Global Brew.

Public Comment Jessica Lotz gave a general update on things happening in O'Fallon.

Topics for Future Consideration Better traffic flow for the parking lot and funding for library services

Unfinished Business The mold that was discovered in the meeting room vents was determined to be safe and caused by condensation from the AC units. Bel-O was contacted to find the source of the humidity problem and made some changes. Stanley Steamer then came for a follow up to check other areas.

The city IT department will be setting up the new thermal door counter for the library.

The personnel committee met on September 16th to discuss the proceedings for seeking a new library director. The committee presented a list from the discussions they had at their meeting.

They reported that they had informed the mayor, as well as April Mitchell and Walter Denton, of their intentions to post the job opening in house first. The committee recommended to the board to post the position internally first. After some discussion, L. Gruchala made the motion to accept their recommendation and H. Baker seconded. All ayes. Motion carried.

New Business Molly reported that the library received the per capita grant in the amount of **\$38,050**. Walter Denton met with Molly and they discussed the loss of real estate tax revenue due to the exemptions offered to qualifying veterans. In addition, they projected the impact that the increase in the minimum wage may make on the library's budget over the next several years. This presented the question of increasing the library tax levy. A motion to increase the library tax levy in the amount of \$50,000 was made by L. Kahley and seconded by H. Baker. Roll call: L. Morrison, aye; H. Baker, aye; D. Grimmer, aye; L. Gruchala, aye; N. Clark, aye; and L. Kahley, aye. All ayes. Motion carried.

Adjournment There being no further business, the meeting was adjourned at 7:43p.m.

Respectfully Submitted,

Shirley Seipp
Recording Secretary

Approved by O'Fallon Public Library Board Action

Nancy K. Clark, Secretary