

**O'Fallon Public Library
Regular Board Meeting Minutes
January 14, 2013**

President Larry Morrison called the meeting to order at 7:00 p.m. in the small meeting room of the library. Also present were Board members Harriet Baker, Nancy Clark, Doug Distler, Dennis Grimmer, Betty Reed and Library Director Molly Scanlan. Georgia Coco and Linda Kahley were excused. Mayor Graham, Alderman Herb Roach, City Administrator Walter Denton, Greg Yank, and Georgia Hillyer were also present.

Secretary's Report Corrections to the December minutes as stated by L. Morrison: In the Unfinished Business paragraph, "The draft agenda and SWOT **were** passed out." Also, a period is needed at the end of the last sentence of the paragraph. Motion was made by D. Grimmer and seconded by N. Clark to approve the December minutes. All ayes. Motion approved.

Treasurer's Report Motion was made by H. Baker and seconded by B. Reed to file for audit the January Treasurer's Report. All ayes. Motion passed.

January's Bills Motion was made by H. Baker and seconded by N. Clark to approve payment of the presented bills. Roll: L. Morrison, aye; H. Baker, aye; N. Clark, aye; D. Distler, aye; D. Grimmer, aye; B. Reed, aye. All ayes. Motion carried.

Librarian's Report Laura is out for three weeks due to her concussion and will need to use FMLA. Michael is back to work after his tonsillectomy.

Friends of the Library *Friends* donated \$600.00 to the Library from their book sale. The next Book Sale is February 1-3 & 15-17.

Book Discussion Group The Book Discussion group will take place Monday, January 28th. The group will be reading Charles Dickens – *Bleak House*.

Public Comment Georgia Hillyer, report for the O'Fallon Progress, attended the meeting to cover the Board's discussion with the Mayor. She said, "The more the public knows, the better they understand." Herb Roach also was present and wanted to thank the Board for their service.

Unfinished Business: Greg Yank went over details for the upcoming Strategic Planning meeting, some of which included strengths, weaknesses, options and threats (SWOT). The strategic initiative will cover partnerships, governance issues, technology and the future of the Library, just to name a few. The Strategic Planning session will take place Saturday, February 9, 2013 with Greg Yank, meeting location TBA. The Budget Meeting date was scheduled for February 4th. The skylight situation needs to be addressed and an estimate based on options will need to be given by Dan Bowman and Donald Creep ASAP.

New Business: The Mayor advised the Board to "dream big" when making future plans for the Library. He also discussed budget concerns as well as opportunities regarding possible future location sites.

Motion was made by L. Morrison and seconded by D. Grimmer to go into Executive session at 7:48 p.m. to discuss personnel. All ayes. Motion carried. Library came out of executive session at 8:08.

M. Scanlan advised board that Jamie Doil will be resigning effective Feb. 15th. M. Scanlan presented a new job description, Adult Services Manager. A motion was made by H. Baker and seconded by D. Distler to recreate the job title and duties of the Reference/Technology Manager to Adult Services Manager. All ayes, motion passed.

A motion was made by H. Baker and seconded by B. Reed to hire Joel Slack as a new Page. All ayes, motion passed.

Adjournment There being no further business, the meeting was adjourned at 8:49 p.m.

Respectfully Submitted,
Jennifer McCollum
Recording Secretary