

**O'Fallon Public Library  
Regular Board Meeting Minutes  
September 9, 2013**

Secretary Nancy Clark called the meeting to order at 7:00 p.m. in the small meeting room of the library. Also present were Board members Harriet Baker, Bob Kueker, Doug Distler, Dennis Grimmer, Betty Reed and Library Director Molly Scanlan. Also in attendance was Alderman Harlan Gerrison. Linda Kahley and Larry Morrison were excused.

**Secretary's Report** Motion was made by D. Grimmer and seconded by H. Baker to approve the August minutes. All ayes. Motion approved.

**Treasurer's Report** Motion was made by D. Distler and seconded by H. Baker to file for audit the September Treasurer's Report. All ayes. Motion passed.

**September's Bills** Motion was made by H. Baker and seconded by B. Reed to approve payment of the presented bills. Roll: H. Baker, aye; N. Clark, aye; B. Kueker, aye; D. Distler, aye; D. Grimmer, aye; B. Reed, aye. All ayes. Motion carried.

**Librarian's Report** The Strange Folk Festival will be September 28<sup>th</sup> - 29<sup>th</sup> and the Library will have a booth present as well as feature local area authors. One of the City's strategic plan goals focuses on a "sense of community/livability and a plan to locate a rec center and library among other services will be studied as part of this plan. Walter will be present next month to discuss future Strategic Plan ideas.

**Friends of the Library** There will be a book sale the first weekend of November.

**Book Discussion Group** The Book Discussion group will take place Monday September 23, 2013. The group will be reading Barbara Kingsolver *The Lacuna*.

**Public Comment** There was none.

**Topics for Future Consideration** There was none.

**Unfinished Business** The Meeting Room Policy was discussed to cater to evolving library needs. Motion to accept the proposed meeting room policy made by B. reed and seconded by D. Grimmer. All ayes. Motion passes. The revisions will be under a six-month review, one day a week will be blocked off for library staff use only, zero cost for library cardholders.

A test-proctoring fee was also discussed as a \$30 charge for both cardholder and non-cardholders. The library will decide on what days will be best to schedule proctors and will proctor exams only during that scheduled time.

A motion was made to charge a \$10.00 per child fee for the Summer Reading Program, which will apply to non-residents and covers the child for the duration of the summer program as well as a \$2.00/2 hour computer guess pass policy. Motion made by D. Grimmer and seconded by D. Distler. All ayes. Motion approved.

**New Business**

The Per Capita Grant 2014 requirements were covered. The Board completed the necessary SWOT portion during their February retreat.

**Adjournment** There being no further business, the meeting was adjourned at 8:03 p.m.

Respectfully Submitted,  
Jennifer McCollum  
Recording Secretary

Approved by O'Fallon Public Library Board Action

10/14/13\_\_\_\_\_

Nancy K. Clark, Secretary