

**O'Fallon Public Library
Regular Board Meeting Minutes
September 8, 2014**

President Larry Morrison called the meeting to order at 7:00 p.m. in the small meeting room of the library. Also present were Board members Harriet Baker, Nancy Clark, Doug Distler, Dennis Grimmer, Linda Kahley, and Library Director Molly Scanlan. Bob Kueker and Betty Reed were excused. Also in attendance was Teri Rankin.

Secretary's Report: A correction to the August Secretary's Report was that H did not make a motion to the report, H. Baker did. A motion was made by L. Kahley and seconded by D. Distler to accept the minutes as amended. All ayes. Motion passed.

Treasurer's Report: A motion was made by H. Baker and seconded by L. Kahley to file for audit the August Treasurer's Report. All ayes. Motion passed.

September's Bills: A motion was made by D. Distler and seconded by N. Clark to approve payment of the presented bills. Roll: L. Morrison, aye; H. Baker, aye; N. Clark, aye; D. Distler, aye; D. Grimmer, aye; L. Kahley, aye. All ayes. Motion carried.

Librarian's Report: The new website is due to go live September 9th. Ryan now orders Young Adult material. The roof leak was fixed.

Friends of the Library: The next Book Sale will be November 1st-2nd and 7th-8th.

Book Discussion Group: The Book Discussion Group will meet Monday September 22nd at 7:00pm. The group will be reading Michael Pollan's "*The Botany of Desire: A Plant's-Eye View of the World*".

Public Comment: There was none.

Unfinished Business: A discussion on changes to the draft contract with Nanette Anderson were discussed. Dale Funk reviewed the contract and had a few suggested suggestions in addition. Molly will forward these changes to N. Anderson. A motion was made by D. Grimmer and seconded by H. Baker to approve the contact to begin the space allocation and window replacement pending the final contract having the suggested changes and that L. Morrison is to sign the contact. All ayes, motion passed.

Molly will work on a small grant the State Library offers for building remodeling. \$500,000 will be transferred from our regular account to our reserve account and the budget will be amended to cover the cost of the project. A motion was made by D. Grimmer and seconded by L. Kahley to transfer money from the reserves and amend the current budget.. Molly will work with Sandy on amending the Library's budget.

The October Board Meeting will be moved to October 20th so that the Board Members may attend ILA conference in Springfield.

New Business: Teri Rankin, Youth Services Manger gave an overview of her job duties and answered questions then left the meeting at 7:15 pm.

The Board reviewed and discussed Chapter 7 of Serving Our Public on collection management and resource sharing. No changes were made to the collection management and resource sharing policies after the discussion as all standards were currently being met. The Board also discussed the library's current budget and what needed to better serve was the community and the comments from that discussion were included in the Per Capita grant application. The Per Capita grant was then approved to be sent to the Illinois State Library.

Personnel issues were discussed.

Adjournment: There being no further business, the meeting was adjourned at 8:27pm.

Respectfully Submitted,
Jennifer McCollum
Recording Secretary

Approved by O'Fallon Public Library Board Action

10/20/14_____

Nancy K. Clark, Secretary