

**O'Fallon Public Library
Regular Board Meeting Minutes
October 10, 2016**

President Dennis Grimmer called the meeting to order at 7:03 p.m. in the upstairs small conference room of the library. Also present were Board members Harriet Baker, Doug Distler, Linda Gruchala, Larry Morrison, Nancy Clark, Library Director Molly Scanlan and Shirley Seipp, recording secretary. Linda Kahley, Betty Reed and Suzanne Rupright were excused. Angela Simmons, a reporter from the O'Fallon Weekly was also in attendance.

Secretary's Report A motion was made by H. Baker and seconded by L. Morrison to approve the September minutes with the correction of the book club book for September. All ayes. Motion carried.

Treasurer's Report After some discussion, L. Morrison made the motion to file for audit the September Treasurer's Report. N. Clark then seconded the motion. All ayes. Motion carried.

October Bills A motion was made by H. Baker and seconded by L. Gruchala to approve payment of the presented bills. Roll call: H. Baker, aye; N. Clark, aye; D. Distler, aye; L. Morrison, aye; D. Grimmer, aye; L. Gruchala, aye. All ayes. Motion carried.

Librarian's Report Director Molly Scanlan gave an update on the progress being made with staff on professional leadership and team development. Molly will continue meeting with all of the managers on a weekly basis. There was some discussion about the reporting of IMRF and other restricted funds. Molly is going to follow up with Finance director, Sandy Evans with a legal opinion by an attorney from Ancel Glink on how these funds should be reported.

Friends of the Library H. Baker announced that a check in the amount of \$1800 was presented to the library from the Friends group. The next book sales will be held on October 22nd and 23rd, and November 5th and 6th.

Book Discussion Group October's book is *The girls of Atomic City*, by Denise Kiernan. The group meets the fourth Monday of the month at 7:00 p.m. at the library. Molly's book club is reading *The Sound of Gravel*, by Ruth Warner.

Public Comment Our guest, Angela Simmons wanted to let the board know that her family loves the library even more since the renovation. She especially likes the fact that they can order items from other libraries.

Building Updates The staff break room needs more storage cabinets and including new cabinets to replace ones that are falling apart, a new sink, counter, storage space above the refrigerators, and two extra set of cabinets. A motion was made by L. Morrison and seconded by H. Baker to proceed with this project using Bill Horstman with the provision that the cost not exceed \$5000. All ayes. Motion carried. A motion was also made to get a mechanical engineer to consider the HVAC needs for the children's activity room and other smaller repairs on the roof and to contract Taylor Roofing for a quote on roof repairs. The motion was made by L. Gruchala and was seconded by N. Clark. All ayes. Motion carried.

Unfinished Business We are still waiting for the final quote for the parking lot resurfacing and adding parking bumpers and new signage. The work will be done by Christ Brothers and Jeff Taylor will advise us when they are available to do the work with as much lead time as possible.

There was a discussion concerning the possible shortfall of around \$150,000 due to using special reserve funds for a new parking lot and building improvements this FY. Special reserve funds were also needed to be used last year for the building renovation. The Library needs more staff and money for programs since the Library's use continues to grow yet our property taxes have basically remained flat over the last six years. Staff benefits have been cut and at the current rate we will still be in the red next year. D. Distler volunteered to speak to the mayor and set up a meeting with the mayor this month for himself, Dennis Grimmer, and the Library Director to discuss our financial needs for the future.

New Business A motion was made by H. Baker and seconded by L. Morrison to hire Adam Powers and Amelia O'Neal as temporary, part time employees. The vote was unanimous...Ayes 6, Nays 0.

The meeting went to executive session at 8:04pm when the motion to do so was made by N. Clark and seconded by L. Morrison to discuss personnel matters. All ayes. Motion carried. At 8:10pm a motion was made by L. Morrison and seconded by H. Baker to come out of executive session. All ayes. Motion carried.

Adjournment There being no further business, the meeting was adjourned at 8:14 p.m.
Respectfully Submitted,

Shirley Seipp
Recording Secretary

Approved by O'Fallon Public Library Board Action

Nancy K. Clark, Secretary