

**O'Fallon Public Library
Regular Board Meeting Minutes
November 14, 2016**

President Dennis Grimmer called the meeting to order at 7:00 p.m. in the upstairs small conference room of the library. Also present were Board members Doug Distler, Linda Gruchala, Larry Morrison, Nancy Clark, Suzanne Rupright, Linda Kahley, Betty Reed, Library Director Molly Scanlan and Shirley Seipp, recording secretary. Harriet Baker was excused. Alderman Robert Kueker attended as a guest.

Secretary's Report A motion was made by L. Morrison and seconded by L. Kahley to approve the October minutes. All ayes. Motion carried. In addition, there was a motion by D. Distler to approve the October executive meeting minutes. It was seconded by L. Morrison. All ayes. Motion carried.

Treasurer's Report After D. Distler gave a short report on the library's IL Funds balance for the first half of the fiscal year, B. Reed made the motion to file for audit the October Treasurer's Report. N. Clark then seconded the motion. All ayes. Motion carried.

November Bills A motion was made by D. Distler and seconded by L. Morrison to approve payment of the presented bills. Roll call: L. Kahley, aye; N. Clark, aye; D. Distler, aye; L. Gruchala, aye; L. Morrison, aye; D. Grimmer, aye; B. Reed, aye; and S. Rupright, aye. All ayes. Motion carried.

Librarian's Report After Director Molly Scanlan gave an update on the contracts with Gerardi Landscaping and Christ Brothers on the work being done on the library grounds and parking lot, a suggestion was made by D. Distler to have a separate building and grounds committee. All present agreed and L. Kahley, L. Morrison, and S. Rupright volunteered to serve on that committee. The Building and Grounds committee will look into having a study done to decide the best action to take for the new HVAC and insulation needs for the children's section of the library. A motion was made by L. Kahley to increase the price of black and white copies from \$.10 to \$.15 each. N. Clark seconded. All Ayes. Motion carried. A motion was made by Betty Reed to purchase a new movie screen and projector for a total cost of \$3000. The motion was seconded by L. Morrison. Roll call: L. Kahley, aye; N. Clark, aye; D. Distler, aye; L. Gruchala, aye; L. Morrison, aye; D. Grimmer, aye; B. Reed, aye; and S. Rupright, aye. All ayes. Motion carried. After reviewing all the bids, L. Kahley made the motion to use HWH for the installation of the new cabinets and sink in the staff room. L. Gruchala seconded. All ayes. Motion carried.

Friends of the Library S. Rupright reported that the book sales held on October 22nd and 23rd, and November 5th and 6th were a great success! The Friends group along with the help of some of the library staff were able to gross approximately \$1300 from the two sales.

Book Discussion Group October's book is *A Fierce Radiance*, by Lauren Belfer. The group meets the fourth Monday of the month at 7:00 p.m. at the library. Molly's book club is reading *50 Children*, by Steve Pressman .

Public Comment Alderman Robert Kueker reported the names of the aldermen who are on the city's finance committee.
B. Reed commented that her elderly mother appreciates the large print books available at the library and the fact that she can order more large print books from other libraries.
It was mentioned that Molly should wear a name tag like the rest of the staff so patrons will know who she is.

Topics for Future Consideration 2017 Legislative Meet-Ups will be held in February and March. Contact Molly if you are interested.

Unfinished Business D. Distler gave a report on the committee meeting with the mayor asking for support for an increase in our tax levy. He reported that the idea for a tax levy for the 2017-2018 budget was well received by the mayor and that Walter Denton seemed supportive as well. The amount needed to add to our budget is around \$214,000. D. Grimmer, D. Distler & Molly Scanlan will attend the public finance committee on November 28th at 5:30pm at the Public Safety Building for the review of the issue.

New Business The library board members were issued the forms for the director's evaluation and were asked to have them returned by the next meeting.

It was announced that the library volunteer Christmas party will be held on December 8th.

Also announced was the change in the meeting time for next month's board meeting. December's library board will meet at 6pm instead of 7pm.

Adjournment There being no further business, the meeting was adjourned at 8:13 p.m.

Respectfully Submitted,

Shirley Seipp
Recording Secretary

Approved by O'Fallon Public Library Board Action

Nancy K. Clark, Secretary