

**O'Fallon Public Library**  
**Regular Board Meeting Minutes**  
**October 9, 2017**

President Dennis Grimmer called the meeting to order at 6:58 p.m. in the upstairs small conference room of the library. Also present were Board members Larry Morrison, Doug Distler, Nancy Clark, Linda Kahley, Linda Gruchala, Library Director Molly Scanlan and Shirley Seipp, recording secretary. Betty Reed, Harriet Baker and Suzanne Rupright were excused.

**Secretary's Report** After a correction was made to the minutes, a motion was made by L. Morrison to approve the September minutes and was seconded by L. Kahley. All ayes. Motion carried.

**Treasurer's Report** D. Distler gave an overview of the current financials. After some discussion, D. Distler made the motion to file for audit the September Treasurer's Report. Then L. Kahley seconded the motion. All ayes. Motion carried.

**October Bills** A motion was made by L. Morrison and seconded by N. Clark to approve payment of the presented bills. Roll call: L. Kahley, aye; N. Clark, aye; D. Distler, aye; L. Morrison, aye; D. Grimmer, and L. Gruchala aye. All ayes. Motion carried.

**Librarian's Report** Dan Von Alst is scheduled to fix the EFIS damage near the children's patio. The row of bubbles that is not working in the bubble wall has been reported and being addressed. Molly is continuing to work on the policy manual, hoping to have a draft by the next board meeting. It was decided not to rush to make a decision concerning the HVAC replacement. The board recommended waiting until spring to replace the HVAC units and just address the heating units for the vestibule and children's activity room for now. A committee meeting will be scheduled before the next board meeting.

**Friends of the Library** The next book sale is planned for November 4<sup>th</sup> and 5<sup>th</sup>.

**Book Discussion Group** The library book club is reading *Pacific Vortex!*, by Clive Cussler. The group meets the fourth Monday of the month at 7:00 p.m. at the library. The Books and Brew book club is reading *The Sleep Walker*, by Chris Bohjalian. The group meets at Global Brew.

**Public Comment** The board is very pleased with the manager's reports. D. Grimmer announced that the December 11<sup>th</sup> board meeting would be moved up to 6pm because of his Christmas party for the board members.

**Topics for Future Consideration** D. Distler asked about the strategic plan.

**Unfinished Business** EFIS and the bubble wall are still in need of repair. HVAC replacement options are still being compiled. Currently there is one from Bel-O Cooling and Heating and a second one in progress from Baer Heating and Cooling and looking into getting a third.

**New Business** . Ryan Johnson contacted Pyramid Electric to get information on replacing the remaining lights with LEDs. There are 90 lamps that are involved. Ameren is currently offering a rebate that is available through the end of the year. The board recommended replacing a few at a time and to start with a test area. The lights in the parking lot have already been replaced with LEDs.

A motion was made to close the library all day on Christmas Eve and New Year's Eve in addition to having Christmas and New Year's off since both Eves fall on a Sunday this year. N. Clark made the motion and L. Gruchala seconded it. All ayes. Motion carried.

L. Kahley made a motion to hire Edward Gillman as Youth Assistant and Jessica Baker as a Circulation Clerk and N. Clark seconded. All ayes. Motion carried.

**Adjournment** There being no further business, the meeting was adjourned at 7:35p.m.

Respectfully Submitted,

Shirley Seipp  
Recording Secretary

Approved by O'Fallon Public Library Board Action

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Nancy K. Clark, Secretary