

O'Fallon Public Library
Regular Board Meeting Minutes
November 13, 2017

President Dennis Grimmer called the meeting to order at 7:00 p.m. in the upstairs small conference room of the library. Also present were Board members Larry Morrison, Doug Distler, Nancy Clark, Harriet Baker, Linda Kahley, Betty Reed, Linda Gruchala, Library Director Molly Scanlan and Shirley Seipp, recording secretary. Suzanne Rupright was excused. Guests in attendance were Alderman Bob Kueker, Mayor Herb Roach, and city director, Walter Denton.

Secretary's Report A motion was made by L. Morrison to approve the October minutes and was seconded by N. Clark. All ayes. Motion carried.

Treasurer's Report Walter Denton said that the audit was sent to the city, but all of the individual department reports have not yet been printed. After some discussion, D. Distler made the motion to file for audit the September Treasurer's Report. Then H. Baker seconded the motion. All ayes. Motion carried.

November Bills A motion was made by H. Baker and seconded by L. Gruchala to approve payment of the presented bills. Roll call: L. Kahley, aye; N. Clark, aye; D. Distler, aye; L. Morrison, aye; D. Grimmer, H. Baker, aye; B. Reed, aye; and L. Gruchala aye. All ayes. Motion carried.

Librarian's Report Staff evaluations are being conducted and, since this is the first time that Laura Picato will be doing them, Ryan Johnson will be assisting. Molly reported that it is budget time again and that the process will start sooner and end later this year. The EAV is up and so are the Veteran's Property tax exemptions, so we might get a small increase in our revenue. As of now the library will be getting the same tax levy rate (.1817). Pyramid is going to install some test LED lights.

Friends of the Library H. Baker presented the board with a check from the proceeds of the Friends book sales I the amount of \$5900! She also reported that the last book sale netted \$1400 in sales and that the next big sale will be held in spring.

Book Discussion Group The library book club is reading *Orphan Train*, by Christine Baker Kline. The group meets the fourth Monday of the month at 7:00 p.m. at the library. The Books and Brew book club is reading *The Soul of the Octopus*, by Sy Montgomery. The group meets at Global Brew.

Public Comment Mayor Roach thanked the board for their generous service on the library board. He mentioned that Molly would be attending the quarterly city Finance Committee Meetings starting in January. Alderman Kueker said that he will be attending more of the board meetings in the future. Walter Denton expressed his appreciation for the work that the members of the library board provided and let them know that the tax levy should remain the same as the last year.

Topics for Future Consideration The policy handbook

Unfinished Business The EFIS has been repaired and work on the bubble wall continues. D. Distler recapped the committee meeting concerning the HVAC. We have two proposals now and are getting two more. One is coming from Spengler and the other will be from France Mechanical. It was recommended that we wait until spring to have the HVAC replaced and just address the heaters for the children's

activity room and the vestibule for now. The committee explained why they recommended going with Bel-O Heating and Cooling for the purchase and installation of the space heaters. D. Distler made the motion to accept the proposal from Bel-O and award them the job and H. Baker seconded. Roll call: L. Kahley, aye; N. Clark, aye; D. Distler, aye; L. Morrison, aye; D. Grimmer, H. Baker, aye; B. Reed, aye; and L. Gruchala aye. All ayes. Motion carried.

New Business The forms for the director's evaluation were handed out to the board members. They were asked to complete and return them by the December board meeting. The personnel committee will be meeting on December 29, 2017. The budget is due by January 25, 2018. There was a reminder that the December meeting would be held at 6pm instead of 7pm.

Adjournment There being no further business, the meeting was adjourned at 7:44p.m.

Respectfully Submitted,

Shirley Seipp
Recording Secretary

Approved by O'Fallon Public Library Board Action

Nancy K. Clark, Secretary