

O'Fallon Public Library
Regular Board Meeting Minutes
May 8, 2017

President Dennis Grimmer called the meeting to order at 7:00 p.m. in the upstairs small conference room of the library. Also present were Board members Linda Kahley, Linda Gruchala, Nancy Clark, Doug Distler, Betty Reed, Suzanne Rupright, Library Director Molly Scanlan and Shirley Seipp, recording secretary. Harriet Baker and Larry Morrison were excused. Ryan Johnson attended for a portion of the meeting and Heidi Wiechert attended as a guest.

Secretary's Report A motion was made by S. Rupright to approve the April minutes and was seconded by B. Reed. All ayes. Motion carried.

Treasurer's Report D. Distler handed out his fiscal year end Budget Analysis report and covered the highlights of the budget to actual tracking. N. Clark made the motion to file for audit the April Treasurer's Report. Then L. Kahley seconded the motion. All ayes. Motion carried.

May Bills A motion was made by B. Reed and seconded by L. Gruchala to approve payment of the presented bills. Roll call: D. Distler, aye; N. Clark, aye; L. Gruchala, aye; S. Rupright, aye; L. Kahley, aye; D. Grimmer, aye; and B. Reed, aye. All ayes. Motion carried.

Librarian's Report Ryan Johnson introduced himself and thanked the board since he was selected for the assistant director's position with the library. D. Grimmer explained that the personnel committee had two outstanding candidates for the assistant director's job, so they hired both, Ryan Johnson as the assistant director and Renny McBride as adult services manager. Both will have a three-month evaluation period before their appointments will be finalized. A motion to hire Ryan Johnson was made by L. Gruchala and was seconded by N. Clark. Roll call: D. Distler, aye; N. Clark, aye; L. Gruchala, aye; S. Rupright, aye; L. Kahley, aye; D. Grimmer, aye; and B. Reed, aye. All ayes. Motion carried. Then a motion was made by L. Kahley to hire Renny McBride as the adult services manager and was seconded by N. Clark. Roll call: D. Distler, aye; N. Clark, aye; L. Gruchala, aye; S. Rupright, aye; L. Kahley, aye; D. Grimmer, aye; and B. Reed, aye. All ayes. Motion carried. A motion was made to hire Laura Picato as the circulation lead, to hire Elana Harrison and Blake Coers as Circulation assistants, to hire Eboni Acoff as temporary page for the summer, and to approve the hiring of an additional page to replace Kathy Sanchez, who will be taking the cataloger position. This motion was made by L. Kahley and seconded by N. Clark. Molly reported on her meeting with the new mayor, Herb Roach. Mayor Roach told her that he would be getting her help with the bids and proposals for the new HVAC since Bel-O still did not forward a bid. The mayor also said that he would be appointing an alderman as a liaison to the library. It was reported that the library purchased a twenty-foot storage unit since the city owned building where things were currently being stored would soon be sold.

Friends of the Library S. Rupright announced that preparations are being made for their major book sale to be held May 11th – 15th. Set up will be Wednesday, 5/10 and Thursday, 5/11.

Book Discussion Group The library book club is reading *Night*, by Elie Wiesel and *The Red Pony*, by John Steinbeck. The group meets the fourth Monday of the month at 7:00 p.m. at the library. The Books and Brew book club is reading *The Woman in Cabin 10*, by Ruth Ware. The group meets at Global Brew.

Public Comment Heidi Wiechert said that she felt that Ryan Johnson was a great choice as the new assistant library director.

Topics for Future Consideration None

Unfinished Business There is a concern for storage space and the placement of the new storage unit. S. Rupright provided information solving part of the problem.

New Business Personnel issues were discussed. The nominations and election of board officers resulted in all current officers remaining in their perspective offices. A motion was made to continue using non-residents' real estate tax bill to calculate their library card fee. The motion was made by N. Clark and seconded by Betty Reed. A new policy was proposed concerning employee cell phone use while at work. After everyone had reviewed the policy changes, B. Reed made the motion to accept the new policy and N. Clark seconded. All ayes. Motion carried. The second reading will be at next month's board meeting.

Adjournment There being no further business, the meeting was adjourned at 8:07p.m.

Respectfully Submitted,

Shirley Seipp
Recording Secretary

Approved by O'Fallon Public Library Board Action

Nancy K. Clark, Secretary