

O'Fallon Public Library
Regular Board Meeting Minutes
June 12, 2017

Vice President Linda Kahley called the meeting to order at 7:07 p.m. in the upstairs small conference room of the library. Also present were Board members Linda Gruchala, Nancy Clark, Betty Reed, Harriet Bakert, Library Director Molly Scanlan and Shirley Seipp, recording secretary. Dennis Grimmer arrived shortly after roll call. Doug Distler, Suzanne Rupright and Larry Morrison were excused. Walter Denton, city administrator, visited and Sam Scinta from the O'Fallon Weekly attended as a guest.

Secretary's Report A motion was made by B. Reed to approve the May minutes and was seconded by N. Clark. All ayes. Motion carried.

Treasurer's Report Molly explained that adjustments would be made to the balance sheet after the city audit. H. Baker made the motion to file for audit the May Treasurer's Report. Then B. Reed seconded the motion. All ayes. Motion carried.

June Bills A motion was made by L. Gruchala and seconded by H. Baker to approve payment of the presented bills. Roll call: H. Baker, aye; N. Clark, aye; L. Gruchala, aye; L. Kahley, aye; D. Grimmer, aye; and B. Reed, aye. All ayes. Motion carried.

Librarian's Report Walter Denton gave an overview of current projects going on in the city and also gave a report on his City Manager's retreat with Herb Roach. The city hired Lou Bender to implement strategic planning to align the city council and staff with the new mayor's management style. Since Bel-O still did not forward a bid for the library HVAC, Jeff Taylor is going to meet with BRiC. Molly gave Jeff all the specs that BRiC forwarded for the HVAC project. The library's new storage container is located behind the city IT building. There are more staff changes to be made since two more employees resigned. Ryan is interviewing three candidates for the new reference assistant position this week. Renny McBride, the new adult services manager, will be starting on June 19th. Everyone should be trained and in their new jobs by July. The website for the library is up. Molly explained the increase in the health insurance rates. A coffee pot will be replacing the Keurig machine in the library coffee station. Besides the cost and people not paying, there had been too many messes and it was wasting too much of the staff's time.

Friends of the Library H. Baker presented the library with a check in the amount of \$3500 from the profits the group made on their book sales and sales made on Amazon! She also announced that they would be having their next book sales on October 6, 7, and 8 and November 3, 4, and 5.

Book Discussion Group The library book club is reading *Best American Plays: 1951-1957* and *The Crucible*, by Arthur Miller. The group meets the fourth Monday of the month at 7:00 p.m. at the library. The Books and Brew book club is reading *Dinner with Edward*, by Isabel Vincent. The group meets at Global Brew.

Public Comment Molly received a letter of appreciation from a patron expressing her gratitude to the library staff for their "personal interactions and customer service" over her families three years in O'Fallon. She also mentioned the quality of the programs offered and selection of books and other materials.

Topics for Future Consideration HVAC update from Jeff Taylor and BRiC.

Unfinished Business HVAC – see prior discussion.

The second reading of the cell phone policy prompted yet more revisions. After all adjustments were made to the wording of the policy, a motion to approve the policy was made by L. Kahley and was seconded by H. Baker. Roll call: H. Baker, aye; N. Clark, aye; L. Gruchala, aye; L. Kahley, aye; D. Grimmer, aye; and B. Reed, aye. All ayes. Motion carried.

New Business Personnel issues were discussed. The annual report has been started, but is not quite finished. Molly is still waiting on some items from Sandy Evans.

Adjournment There being no further business, the meeting was adjourned at 7:45p.m.

Respectfully Submitted,

Shirley Seipp
Recording Secretary

Approved by O'Fallon Public Library Board Action

Nancy K. Clark, Secretary