

**O'Fallon Public Library**  
**Regular Board Meeting Minutes**  
**Aug 14, 2017**

President Dennis Grimmer called the meeting to order at 7:00 p.m. in the upstairs small conference room of the library. Also present were Board members Larry Morrison, Doug Distler, Nancy Clark, Harriet Baker, Linda Kahley, Linda Gruchala, and Suzanne Rupright, Library Director Molly Scanlan and Shirley Seipp, recording secretary. Betty Reed was excused. Our guests were Mayor Herb Roach and Alderman Robert Kueker.

D. Grimmer welcomed our two guests and gave them a general introduction.

**Secretary's Report** A motion was made by H. Baker to approve the July minutes and was seconded by L. Morrison. All ayes. Motion carried.

**Treasurer's Report** D. Distler explained that the financial reports were still not totally correct since the audit had not yet been completed. After some discussion, D. Distler made the motion to file for audit the July Treasurer's Report. Then H. Baker seconded the motion. All ayes. Motion carried.

**August Bills** A motion was made by L. Kahley and seconded by N. Clark to approve payment of the presented bills. Roll call: H. Baker, aye; N. Clark, aye; D. Distler, aye; S. Rupright, aye; D. Grimmer, aye; and B. Reed, aye. All ayes. Motion carried.

**Librarian's Report** The city's Parks department took over the maintenance of the library's landscaping. D. Distler contacted Bel-O Heating and Cooling and got them to send a proposal for the HVAC replacement and fixing the cold spots. Bel-O's proposal can be done all at once or in stages. The board decided not to have any more studies done on the HVAC replacement issue. Instead, a committee was put together to meet with Bel-O for a more comprehensive explanation of their proposal and to get at least one more proposal for the replacement of the HVAC units. The committee members are D. Distler, Molly, L. Gruchala, and S. Seipp. Molly has started working on the new Policy Manual. Probation evaluations for Laura Picato and Ryan Johnson's new positions will be done by the end of August.

**Friends of the Library** H. Baker said that this month's meeting had been canceled and that all of the Illinois reports were done for the year.

**Book Discussion Group** The library book club is reading *The Quartet: Orchestrating the Second American Revolution, 1783-1789*, by Joseph J. Ellis. The group meets the fourth Monday of the month at 7:00 p.m. at the library. The Books and Brew book club read *Dark Matter*, by Blake Crouch last month and L. Kahley remarked how much everyone enjoyed it. The club is reading *Hillbilly Elegy*, by J. D. Vance this month. The group meets at Global Brew.

**Public Comment** Bob Kueker had a question about our IHLS computer services expense and Molly gave him the run down.

**Topics for Future Consideration** The need for stop signs at the parking lot exits.

**Unfinished Business** HVAC as described above with the recommendation to form a committee to study things further and solicit at least one more quote.

**New Business** Concerning personnel, there was a motion made by H. Baker to approve hiring Lila Simmons as a circulation clerk, Kelly Wilhelm as a circulation clerk, and Shawna Maki as a cataloger. The motion was seconded by D.Distler. All ayes. Motion carried.

**Adjournment** There being no further business, the meeting was adjourned at 7:34p.m.

Respectfully Submitted,

Shirley Seipp  
Recording Secretary

Approved by O'Fallon Public Library Board Action

---

Nancy K. Clark, Secretary