

**O'Fallon Public Library
Regular Board Meeting Minutes
September 11, 2017**

President Dennis Grimmer called the meeting to order at 7:00 p.m. in the upstairs small conference room of the library. Also present were Board members Larry Morrison, Doug Distler, Nancy Clark, Harriet Baker, Linda Kahley, Linda Gruchala, Betty Reed, and Suzanne Rupright, Library Director Molly Scanlan and Shirley Seipp, recording secretary.

Secretary's Report A motion was made by H. Baker to approve the August minutes and was seconded by S. Rupright. All ayes. Motion carried.

Treasurer's Report D. Distler reported on the meeting he and Molly had with the city auditors. The auditors will be making some recommendations to make our reports clearer to follow and possibly setting up a Trial Balance Sheet. After some discussion, D. Distler made the motion to file for audit the August Treasurer's Report. Then H. Baker seconded the motion. All ayes. Motion carried.

September Bills A motion was made by L. Kahley and seconded by L. Gruchala to approve payment of the presented bills. Roll call: H. Baker, aye; N. Clark, aye; D. Distler, aye; S. Rupright, aye; D. Grimmer, aye; and B. Reed, aye. All ayes. Motion carried.

Librarian's Report The city is checking on the damage done to our parking lot by the work being done on the Villas. D. Distler gave a briefing on the meeting that the HVAC committee had with Bel-O. Molly spoke to Randy Baer from Baer Heating and Cooling and he came to get the information he needed in order to come up with a bid for the library's HVAC.

Ryan Johnson and Laura Picato are off probation. Ryan was now due an adjustment to his current salary. N. Clark made the recommendation to increase his salary to \$58,000 and H. Baker seconded. All ayes. Motion carried.

Molly had a discussion with the city attorney and a library attorney about charging non-residents who do not pay Real Estate Tax due to the Veteran's property tax exemption, but want to get a non-resident card. After some discussion, D. Distler made the motion to charge \$102 per household for non-residents that are exempt from paying Real Estate tax due to the Veteran's property tax exemption, but would like to buy a non-resident card from the O'Fallon Public Library. H. Baker then seconded the motion. The vote was eight (8) ayes and one (1) no vote. Motion carried.

Friends of the Library H. Baker announced that the next book sale was planned for October 7th and 8th. S. Rupright let everyone know that they made over \$3000 by selling used books on Amazon.

Book Discussion Group The library book club is reading *The Stranger in The Woods*, by Michael Finkel. L. Morrison wanted to thank Paula Taylor, on behalf of the entire book club, for all of the help that she provided them over the years. The group meets the fourth Monday of the month at 7:00 p.m. at the library. The Books and Brew book club is reading *Circling the Sun*, by Paula McLain. The group meets at Global Brew.

Public Comment None

Topics for Future Consideration New rules were posted for the teen room at the library. It was suggested that a sign in sheet be used to have a list of who was using the room.

Unfinished Business Stop signs for the exits to the parking lot and a push for a decision on the HVAC system by October or November with the recommendation to do the entire project at one time.

New Business Concerning personnel, there was a motion made by H. Baker to approve hiring Amy Noakes as a circulation assistant and L. Morrison seconded the motion. All ayes. Motion carried. The library is interviewing for a Children's Department assistant.

Adjournment There being no further business, the meeting was adjourned at 7:54p.m.

Respectfully Submitted,

Shirley Seipp
Recording Secretary

Approved by O'Fallon Public Library Board Action

Nancy K. Clark, Secretary