

O'Fallon Public Library
Regular Board Meeting Minutes
June 11, 2018

President Dennis Grimmer called the meeting to order at 7:00 p.m. in the upstairs small conference room of the library. Also present were Board members Larry Morrison, Nancy Clark, Harriet Baker, Linda Gruchala, Suzanne Rupright, Library Director Molly Scanlan and Shirley Seipp, recording secretary. Doug Distler, Betty Reed, and Linda Kahley were excused. Laura Picato attended as a guest.

Laura Picato, Public Services Manager, introduced herself to the board and gave a brief explanation of her job and personal background. She is currently working on the Circulation Department manual and an easier process for billing other libraries.

Secretary's Report A motion to accept the minutes as amended was made by H. Baker and was seconded by L. Gruchala. All ayes. Motion carried.

Treasurer's Report L. Morrison made the motion to file for audit the April Treasurer's Report. Then H. Baker seconded the motion. All ayes. Motion carried.

June Bills A motion was made by S. Rupright and seconded by H. Baker to approve payment of the presented bills. Roll call: N. Clark, aye; L. Morrison, aye; D. Grimmer, aye; H. Baker, aye; L. Gruchala, aye; and S. Rupright, aye. All ayes. Motion carried.

Librarian's Report New HVAC units are installed, but still waiting on the balancing of the units to be completed. Bugs and spiders were discovered in the stairwells. Public Works was notified to see if there is a need to get an exterminator or have the current pest control provider handle things before turning the matter over to the cleaning crew. Molly announced that the library received an award from the Illinois State Library Association. More details will be reported at next month's meeting.

Friends of the Library H. Baker presented a check in the amount of \$6,000 to the library from the proceeds of the book sales and books sold on Amazon.

Book Discussion Group The library book club is reading *Miller's Valley*, by Anna Quindlen. The group meets the fourth Monday of the month at 7:00 p.m. at the library. The Books and Brew book club is reading *Man of the Hour*, by Jennet Conant. The group meets at Global Brew.

Public Comment None

Topics for Future Consideration Because of the installation of the new roof units, they have put off replacing the ceiling tiles until we have a heavy rain. That way we can check to see if there were any new leaks caused by the installation.

Unfinished Business Molly handed out copies of the Library's FY '17-'18 Annual Report. The total number of materials loaned was 350,579, but that was a 5% decrease over last year due to a decrease in DVD and Blu-rays loaned. There was an increase of 27% in the number of WiFi users compared to last year. It was pointed out that the library's patron count was at an all-time high! 15,131 people attended a program at the library, and 2931 volunteer hours were logged!

The financial section showed we ended the year with a surplus of approximately \$150,000. The Ohlendorf Fund ending balance was \$3,331,473. That figure represents a doubling of the original amount of the fund when it started nine years ago. N. Clark made the motion to approve the library's '17-'18 Annual Report and S. Rupright seconded the motion. All ayes. Motion carried.

New Business Teri Rankin is the staff member scheduled to come to the board meeting in December.

Adjournment There being no further business, the meeting was adjourned at 7:34 p.m.

Respectfully Submitted,

Shirley Seipp
Recording Secretary

Approved by O'Fallon Public Library Board Action

Nancy K. Clark, Secretary