

O'Fallon Public Library
Regular Board Meeting Minutes
April 9, 2018

President Dennis Grimmer called the meeting to order at 6:56 p.m. in the upstairs small conference room of the library. Also present were Board members Larry Morrison, Doug Distler, Nancy Clark, Harriet Baker, Linda Gruchala, Linda Kahley, Suzanne Rupright, Library Director Molly Scanlan and Shirley Seipp, recording secretary. Betty Reed was excused.

Secretary's Report After making a correction, a motion was made by H. Baker to approve the March minutes and was seconded by N. Clark. All ayes. Motion carried.

Treasurer's Report L. Morrison made the motion to file for audit the March Treasurer's Report. Then H. Baker seconded the motion. All ayes. Motion carried.

April Bills A motion was made by S. Rupright and seconded by H. Baker to approve payment of the presented bills. Roll call: N. Clark, aye; D. Distler, aye; L. Morrison, aye; D. Grimmer, aye; H. Baker, aye; Linda Kahley, aye; L. Gruchala, aye; and S. Rupright, aye. All ayes. Motion carried.

Librarian's Report Dennis Grimmer wrote letters to all of those who bid on the library HVAC project to let them know that we made our selection. Dennis signed the contract with Bel-O and forwarded it to Jeff Taylor at city hall. Bel-O is now ordering the equipment. They will not be installing any of the units until next fiscal year so the expense will be moved to next fiscal year's budget. Molly brought in a book from the children's collection that some O'Fallon residents found inappropriate. The board members looked it over and determined it to be non-offensive. A solution was found to properly clean the library carpets. The contract with the current cleaning crew expires in October, so we will be reevaluating having the carpet cleaned by a professional carpet cleaner. The O'Fallon parks department will be purchasing plants and mulch for use at the entrance of the library and will be starting this week so all expense will come out of this year's budget. Mike, with city maintenance, is looking into the problem with the gutters that are leaking into the lobby of the library. Three new computers were purchased for the children's department to replace the ones that were out of date. A new patron printer was also purchased to replace one that did not work and was not very efficient. The library did receive the Per Capita check in the amount of \$22,047.79. A contract was signed with Clearwave for a fiber optic internet connection providing more bandwidth for the library.

Friends of the Library H. Baker reported that their last meeting had been canceled. She then reported on the results of the last book sale and presented a check in the amount of \$7,700 to the library.

Book Discussion Group The library book club is reading *The Trial*, by Franz Kafka. The group meets the fourth Monday of the month at 7:00 p.m. at the library. The Books and Brew book club is reading *The Dark Flood Rises*, by Margaret Drabble. The group meets at Global Brew.

Public Comment None

Topics for Future Consideration None

Unfinished Business We still do not have the time table for the HVAC replacement, but Jeff Taylor will be forwarding one when it is available.

New Business Selected Jessica Baker for the part time position as Programs and Social Media Manager after interviewing three applicants. L. Kahley made the motion to hire Jessica and H. Baker seconded the motion. All ayes. Motion carried. In addition, a motion was made by L. Kaley to hire Stephanie Favela to fill the open part time circulation assistant position and S. Rupright seconded. All ayes. Motion carried.

The library board nominating committee will meet after the board meeting is adjourned.

There was a need to revise the 2018/2019 budget since the HVAC project will not get started until the new fiscal year. L. Kahley made the motion to transfer funds from the library reserves to cover the cost of the HVAC project. L. Morrison then seconded. All ayes. Motion carried.

Adjournment There being no further business, the meeting was adjourned at 7:41 p.m.

Respectfully Submitted,

Shirley Seipp
Recording Secretary

Approved by O'Fallon Public Library Board Action

Nancy K. Clark, Secretary