

## Friend's Board, O'Fallon Public Library

**September 10, 2019**

Attendees: Ray Farmer, President; Ann Morey, Treasurer; Narni Cahill, Secretary; Ryan Johnson, Library Rep; Suzanne Rupright, Library Board Liaison and Heidi Wiechert, Candidate for a director position on the Friend's Board

Unable to Attend: Diane Zelinske, Vice President and Greg Zelinske, Candidate for a director position on the Friend's Board

### **Welcome and President's Comments**

1. 501C report almost ready to send in with the old by-laws. We will use the old by-laws and gradually rewrite. Please read the copy of the old by-laws and start the rewrite. Suzanne is looking for writing that is long term and flexible.
2. Ann has reconstructed the financial records for past 5 years which will also go with the 501C. In some areas there is IRS wording which has to remain.
1. Article III Membership: Jan.1-Dec 31 is a membership year. If someone joins in August, will it be pro-rated? Should we have a 'joining fee' of \$15 and an annual fee of \$15? Levels of membership were discussed. Friends Membership: we could have levels of giving and promote on our website presence
3. Large corporate sponsors could have a different membership. Remind current members in mass email in Nov & Dec and if have not sent in annual fee, they would be dropped by end of January.
4. Board additions: Library Board Liaison doesn't vote but attends meetings; 3 outside Directors added (Greg, Heidi and Heidi's grandmother); The Secretary's report was approved (See attached)
5. Ann is compiling the past five years treasure's reports to send with the 501C form.

### **Discussion:**

2. By-Laws: Current by-laws will be sent in with our 501C application but we plan to update and revise the document throughout this year. We are getting samples from around the country for content. We are also going to work on updating our mission and purpose.
3. Discussion on who will be able to vote on Board issues; has to be same as By-laws; We need a 'Conflict of Interest' policy sent with the 501C;
4. Treasurer's Report: Ann doesn't have the August statement yet but balance is about \$6,000. Ann will not be purchasing Quicken as Shirley has set up a spread sheet for the Friends Board;
5. Book Sales: A comic book sale will be on October 12, 2019 from 9am-4pm. We have a large collection of comics to sell and people can bring in comics to trade. The goal is to have 2 large book sales a year. Our next large sale is Oct 17-20, 2019. We need to have goals for the book sales so we can advertise how the profits will be used for the Library.
6. The revised Conflict of Interest form to the Board that had been voted for at the meeting. Copies sent to all Board members by Ray.

7. Board members spent rest of meeting reviewing possible By-Laws re-write.

Meeting was adjourned at 6:30 pm.

Respectfully submitted by Narni Cahill