

MINUTES - FRIENDS OF O'FALLON PUBLIC LIBRARY MEETING, AUGUST 10, 2004

The August 10, 2004 meeting of the Friends of the O'Fallon Public Library was called to order at 5:05 pm by President Harriet Baker.

Ten members were present (see attached attendance sheet). Minutes of the April 13, 2004 meeting were approved as read.

The treasurer's report was presented by Georgia Coco. The balance in the treasury - as of Aug 10, 2004 - is \$847.81. The treasurer's report will be filed for audit. No bills were presented.

Librarian's report. Mary Smith reported on the magnet project. A new order for 1000 magnets will be sent to the company which makes the magnets. Mary Smith reported that the donations received from the Friends of the O'Fallon Public Library will be used mainly to purchase DVDs.

UNFINISHED BUSINESS

Terri Rankin is preparing a flyer which will be used to advertise the Upcoming October 2004 book sale.

NEW BUSINESS

1. Georgia Coco reported that a total membership list is being maintained.
2. Harriet Baker reported that flyers will be mailed to libraries and book stores.
3. Shopping bags: To date 500 paper shopping bags have been obtained from ~~HSEPA-Dove~~ ^{HARTS FOODS.} It was suggested that 600 additional paper bags be obtained.
4. Tables are to be picked up from the United Methodist Church on Saturday, Oct 2 and to be returned on Monday Oct 11.
5. The setting up of books, tables, etc. is scheduled for Oct 4, Oct 5, Oct 6 and the morning of Oct 7, 2004.
6. Thursday, Oct 7 - preview night - 4 pm - 8 pm. Admission ^{COST} ~~cost~~ \$5.00.
7. Friday, Oct 8 - 9 am - 6 pm - book sale.
8. Saturday, Oct 9 - 9 am - 2 pm..All books - \$2.00 per bag.
9. Paper back romance novels will be sold for 25 cents each.
- ...

Jim Dunn was asked to take care of the collection of money.

There was a general discussion regarding sorting, pricing and purchjasing of books by colunteers.


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Information regarding the October 2004 book sale will be included on TV Channel 10, and in the O'Fallon City Newsletter.

A thank you letter was received from Asst Librarian Anne Glasscock (copy attached).

The next Friends meeting is scheduled for Tuesday, Sept 28, 2004, 5 PM.

The meeting was adjourned at 5:35 PM.


RUTH HILL
Recording Secretary

4 Attachments

1. Agenda
2. Treasurer's Report
3. Ltr from Anne Glasscock
4. Attendance Sheet

AGENDA
FRIENDS OF THE O'FALLON PUBLIC LIBRARY
QUARTERLY MEETING
TUESDAY, August 10, 2004

8/10/04

IS THERE A QUORUM PRESENT (6 MEMBERS) Number present?

"THE MEETING Will Come To Order."

CALL MEETING TO ORDER 5:00 P.M. (GAVEL rap one time)

MINUTES BY SECRETARY – RUTH HILL

Will read the minutes of the April 13, 2004 meeting – Are there any corrections? If not the minutes are approved as read. (Or if so, the minutes are approved as corrected.) Thanks Ruth

TREASURER'S REPORT - GEORGIA COCO

Georgia will read the monthly Treasurer's Report. ...Any Questions regarding Treasurer's report? (If there aren't any questions or corrections, Approved as read). The Treasurer's board report is for information only & will be filed for audit. Are there any bills for treasurer? (Yes/No) Georgia, list the bills. (Any discussion? If there are no objections, the bills as itemized will be paid. Thank you, Georgia

LIBRARIAN'S REPORT: MARY SMITH

UNFINISHED BUSINESS – IS THERE ANY UNFINISH BUSINESS

Terri Rankin from the O'Fallon Public Library.
Will be working on a flyer for the upcoming book sale.

NEW BUSINESS

Flyers to be mailed to Libraries, book store etc.

Shopping bags from Hart

Pick up of tables at United Methodist Church on Saturday 2 and return on Monday October 11.

Setting up of books, table etc. on Monday October 4th, 5th, 6th and A.M. on 7th ?

✓ Thursday October 7th - Preview Night – 4 P.M. till 8 P.M. - \$5.00

Friday – October 8th – 9 A.M. - 6 P.M.

Saturday – October 9th – 9 A.M. – 2 P.M. – all books \$2.00 a bag

Books to remain in conference room to sold at \$2,00 a bag

Left over books?

Children's section – Georgia Coco – (workers)

Main section – Harriet Baker

Cashiers for Thurs., Friday and Saturday

Sign up sheet will be disbursed.

25¢ for sale
of romance novels

Tues Sep 28 6 pm

ANNOUNCEMENT:

NEXT MEETING WILL BE TUESDAY—November 9, 2004 at 5:00 P.M.

Adjournment..... Is there any further business? If there is no further business the

meeting will be adjourned. Thank you for attending.

8-10-04

FRIENDS OF THE O'FALLON PUBLIC LIBRARY - 4/13/04

Balance as of 4/13/04 \$964.61

Credits:

Book Sales	449.30
Magnet Sales	84.70
Dues	344.00
Donation	10.00
Return Ch #542	15.00

\$1867.61

Debits:

O'Fallon Public Library	1000.00
Illinois Charitable Trust Fund	15.00
Bank of O'Fallon-Deposit Slips	4.80

\$1019.80

Balance as of 8/10/04 \$ 847.81

Submitted by Georgia L. Coco
 Georgia L. Coco
 Treasurer



O'FALLON PUBLIC LIBRARY

120 CIVIC PLAZA
O'FALLON, ILLINOIS
62269

618 632-3783 VOICE
618 632-3759 FAX

*Recd
8-10-04*

July 27, 2004

Dear Friends Of The Library,

Thank you for your recent contribution to our Summer Reading Program, Explore the Reading Trail. The program was so successful this year that we had to cut registration off after 500 children! Several patrons have commented to us how much they enjoyed the program, especially the entertainers. We were only able to have the great entertainers due to your generosity. Thank you so much.

Your support means everything to us as we continue in our service to the community. I'm sure with our current economic situation that we would not have been able to provide the quality programming which our patrons have become so accustomed to without your support. We are fortunate to have such a generous and caring supporter of our work with the children of the community.

Thank you again for your contribution!

We appreciate you!

Anne Glasscock, Synthia Kalinowski

Sincerely,

Anne Glasscock and Synthia Kalinowski

August 10, 2004

Attendance List - Friends of
O'Hallon Public Library

Beth Hill
Dorrit Baker
Georgia Alaco
Jan E. Gunn
Carol J. Jumper
Pauline Mason
Dennis K. Guthrie
Jean Redenow
Dorothy Park
Mary Smith