

**O'Fallon Public Library**  
**Regular Board Meeting Minutes**  
**February 11, 2019**

President Dennis Grimmer called the meeting to order at 7:00 p.m. in the upstairs small conference room of the library. Also present were Board members Larry Morrison, Betty Reed, Harriet Baker, Nancy Clark, Linda Gruchala, Linda Kahley, Suzanne Rupright, Library Director Molly Scanlan and Shirley Seipp, recording secretary. Doug Distler was excused.

**Secretary's Report** A motion to accept the minutes was made by L. Morrison and was seconded by N. Clark. All ayes. Motion carried.

**Treasurer's Report** S. Rupright made a motion to file the December Treasurer's Report for audit. H. Baker seconded the motion. All ayes. Motion carried.

**February Bills** A motion was made by H. Baker and seconded by N. Clark to approve payment of the presented bills. Roll call: L. Morrison, aye; B. Reed, aye; L. Gruchala, aye; D. Grimmer, aye; S. Rupright, aye; H. Baker, aye; L. Kahley and N. Clark, aye. All ayes. Motion carried.

**Librarian's Report** The sound masking and installation of acoustical panels are almost finished. Acoustical ceiling tiles still need to be placed in the Circulation area. The leaks in the roof persist, so quotes for the proper repair were collected. Molly presented the board with the information that was forwarded to her, but the discussion was tabled until the board had more details and explanations for the proposals. Molly gave an overview of the library's 2018-2019 FY stats report. She and Ryan are looking into the reason for the reduced patron count from last FY.

**Friends of the Library** H. Baker announced that the latest Book Sale held on February 9<sup>th</sup> and 10<sup>th</sup> grossed approximately \$500. The severe weather was a major factor for the attendance being down during this sale.

**Book Discussion Group** L. Morrison said the library book club is reading *Jefferson's Daughters*, by Catherine Kerrison. The group meets the fourth Monday of the month at 7:00p.m. at the library. The Books and Brew book club is reading *I'll Be Gone in the Dark*, by Michelle McNamara. This group meets at 7:00pm the fourth Monday of the month.

**Public Comment** None

**Topics for Future Consideration** Ryan Johnson is looking at other options to capture the patron door count.

**Unfinished Business** Discuss the roof repair options.

**New Business** Molly distributed copies of the 2020 FY budget. After an explanation of the changes was given, a motion to approve the budget was made by L. Kahley and was seconded by B. Reed. All ayes. Motion carried.

Under Personnel, it was noted that Paula Taylor, who was working in cataloging, has retired. There is no need to replace her at the present time.

**Adjournment** There being no further business, the meeting was adjourned at 7:28 p.m.

Respectfully Submitted,

Shirley Seipp  
Recording Secretary

Approved by O'Fallon Public Library Board Action

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Nancy K. Clark, Secretary