

**O'Fallon Public Library  
Regular Board Meeting Minutes  
January 14, 2019**

President Dennis Grimmer called the meeting to order at 7:00 p.m. in the upstairs small conference room of the library. Also present were Board members Larry Morrison, Betty Reed, Doug Distler, Harriet Baker, Nancy Clark, Suzanne Rupright, Library Director Molly Scanlan and Shirley Seipp, recording secretary. Linda Kahley and Linda Gruchala were excused.

**Secretary's Report** A motion to accept the minutes was made by H. Baker and was seconded by L. Morrison. All ayes. Motion carried.

**Treasurer's Report** D. Distler reviewed the financial reports and after a short discussion, S. Rupright made a motion to file the December Treasurer's Report for audit. B. Reed seconded the motion. All ayes. Motion carried.

**January Bills** A motion was made by L. Morrison and seconded by S. Rupright to approve payment of the presented bills. Roll call: L. Morrison, aye; B. Reed, aye; D. Distler, aye; D. Grimmer, aye; S. Rupright, aye; Harriet Baker, aye; and Nancy Clark, aye. All ayes. Motion carried.

**Librarian's Report** The sound masking and installation of acoustical panels has begun. The installers should be done by the end of the month. The leaks in the roof persist, so the library is pursuing quotes for the proper repair. Molly will be attending a meeting on the city IT budget tomorrow, January 15<sup>th</sup>. After gaining that information, she will be able to finalize the library budget. The budget will then be sent to budget committee members for review before the meeting.

**Friends of the Library** H. Baker announced that the next Book Sale will be held on February 9<sup>th</sup> and 10<sup>th</sup>. It was also noted that the Friends of the Library were able to net around \$18,000 from online book sales during the calendar year 2018.

**Book Discussion Group** L. Morrison said the library book club is reading *Random Family*, by Adrian N. LeBlanc for January. The group meets the fourth Monday of the month at 7:00 p.m. at the library, but there was no meeting in December. The Books and Brew book club is reading *Circe*, by Madeline Miller for January. There was no meeting in December.

**Public Comment** None

**Topics for Future Consideration** Report on the results from the sound masking and installation of the acoustical panels.

**Unfinished Business** There is a plan of action in place to address the need for a camera on the west side of the building by the entrance. We are getting bids for the paint touch up project.

**New Business** An overall very favorable review of the library director annual evaluation was given by D. Grimmer.

There was a request to close the library on March 8, 2019 for a staff development day. H. Baker made the motion to approve the closing of the library on March 8, 2019 for the staff development day and S. Rupright seconded the motion. Roll call: L. Morrison, aye; B. Reed, aye; D. Distler, aye; D. Grimmer, aye; S. Rupright, aye; Harriet Baker, aye; and Nancy Clark, aye. All ayes. Motion carried.

**Adjournment** There being no further business, the meeting was adjourned at 7:31 p.m.

Respectfully Submitted,

Shirley Seipp  
Recording Secretary

Approved by O'Fallon Public Library Board Action

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Nancy K. Clark, Secretary