

O'Fallon Public Library
Regular Board Meeting Minutes
May 13, 2019

President Dennis Grimmer called the meeting to order at 7:00 p.m. in the upstairs small conference room of the library. Also present were Board members Larry Morrison, Betty Reed, Doug Distler, Harriet Baker, Nancy Clark, Linda Gruchala, Library Director Molly Scanlan and Shirley Seipp, recording secretary. Linda Kahley and Suzanne Rupright were excused. Alderwoman Jessica Lotz attended as city council liaison to the library.

Secretary's Report A motion to accept the minutes was made by H. Baker and was seconded by L. Morrison. All ayes. Motion carried.

Treasurer's Report D. Distler, after giving an overview of the financial reports, suggested that, at a future meeting when the annual audit is complete, the board make a motion to move any surplus to Special Reserves. L. Morrison made a motion to file the April Treasurer's Report for audit. N. Clark seconded the motion. All ayes. Motion carried.

May Bills A motion was made by H. Baker and seconded by L. Gruchala to approve payment of the presented bills. Roll call: L. Morrison, aye; B. Reed, aye; L. Gruchala, aye; D. Grimmer, aye; H. Baker, aye; D. Distler, aye; and N. Clark, aye. All ayes. Motion carried.

Librarian's Report Molly has been tracking the Ohlendorf Trust account distributions and reported that the total for the fiscal year came to \$32,405.55. Overall, the library shows an excess for the fiscal year, but the actual numbers will not be posted until the annual audit at the end of August. The Freedom of Information chart was posted after the new aldermen were sworn in. Molly made the recommendation that the city clerk's office along with Walter Denton review the chart and properly connect the library to the Mayor and City Council and the citizens of O'Fallon.

Friends of the Library H. Baker reported that the book sale held on Mother's Day weekend did very well, making a profit of approximately \$6000. She expressed her appreciation to the multitude of volunteers that helped with the sale.

Book Discussion Group L. Morrison said the library book club is reading *Educated*, by Tara Westover for the May meeting. The group meets the fourth Monday of the month at 7:00p.m. at the library, but because of Memorial Day, the meeting in May will be held on May 20th. The Books and Brew book club is reading *Eleanor Oliphant is Completely Fine*, by Gail Honeyman. This group meets at 7:00pm the fourth Monday of the month at Global Brew. Just as with the library book club, the Books and Brew Book Club will meet on May 20th, due to Memorial Day. Starting in June, the new programs director will be the facilitator of the book club.

Public Comment Jessica Lotz told the board members that she requested the appointment of liaison to the library. She said that she had been a patron of the library for a long time and appreciates the services the library provides. The board members expressed their appreciation to Jessica for coming to the meeting.

Topics for Future Consideration The Strategic Planning committee met on May 1st to finish up the strategic plan and should be ready to present it to the board at the next meeting.

Unfinished Business The new roofing for the south side of the building was completed by Jim Taylor, Inc. Installation of all of the acoustical ceiling tiles is completed and they seem to be making a difference in the sound level. The paint touch up project has been completed as well. Molly presented the quotes from two vendors for the ductwork cleaning. After some discussion, the issue was tabled until more information could be collected to answer the questions that came up.

New Business Personnel matters were discussed. It was reported that Lila Simmons will be leaving the library to take another job. H. Baker made the motion to move Katie Gordon and Angela Simmons, currently working as pages, to part time circulation clerk positions and hire Kim Gladney for the part time page position and Dominique Bibbs as the new Adult and Teen Programs/Social Director. B. Reed seconded the motion. Roll call: L. Morrison, aye; B. Reed, aye; L. Gruchala, aye; D. Grimmer, aye; H. Baker, aye; D. Distler, aye; and N. Clark, aye. All ayes. Motion carried. The recommendation was made to accept the current slate of officers for the new fiscal year. Everyone was asked if they wished to be considered for any of the offices. No additional candidates came forward. L. Morrison made the motion to accept the recommendation to re-elect the current slate of officers and L. Gruchala seconded. Roll call: L. Gruchala, aye; D. Distler, aye; B. Reed, aye; D. Grimmer, aye; H. Baker, aye; N. Clark, aye; L. Morrison, aye. All ayes. Motion carried. The newly elected aldermen and appointed officials were invited to tour the library on June 3rd from 5-6pm.

Adjournment There being no further business, the meeting was adjourned at 7:50 p.m.

Respectfully Submitted,

Shirley Seipp
Recording Secretary

Approved by O'Fallon Public Library Board Action

Nancy K. Clark, Secretary