

**O'Fallon Public Library
Regular Board Meeting Minutes
September 9, 2019**

President Dennis Grimmer called the meeting to order at 7:00 p.m. in the upstairs small conference room of the library. Also present were Board members, Betty Reed, Doug Distler, Nancy Clark, Larry Morrison, Linda Gruchala, Harriet Baker, Suzanne Rupright, Library Director Molly Scanlan and Shirley Seipp, recording secretary. Linda Kahley was excused. Ryan Johnson attended to give his annual report.

Secretary's Report A motion to accept the minutes was made by H. Baker and was seconded by N. Clark. All ayes. Motion carried.

Treasurer's Report D. Distler gave the overview of the financial reports. L. Morrison made a motion to file the August Treasurer's Report for audit. H. Baker seconded the motion. All ayes. Motion carried.

September Bills A motion was made by L. Gruchala and seconded by S. Rupright to approve payment of the presented bills. Roll call: L. Morrison, aye; B. Reed, aye; H. Baker, aye; D. Grimmer, aye; D. Distler, aye; L. Gruchala, aye; N. Clark, aye; and S. Rupright, aye. All ayes. Motion carried.

Librarian's Report Molly rendered her letter of retirement to the board members. She reported her retirement to be effective December 2, 2019. Dennis Grimmer proposed scheduling a meeting for the personnel committee to discuss the proper procedure for hiring the next director. A request was forwarded to the mayor to honor the library volunteers with a proclamation at a City Council Meeting. Larry Morrison, Linda Kahley, and Betty Reed were all reappointed for three more years to the library board of directors.

Friends of the Library The next book sale is scheduled for October 17 – 20. The book sales will be semi-annual going forward.

Book Discussion Group The library book club is reading *The Readers of Broken Wheel Recommend*, by Katarina Bivald for the August meeting. The group meets the fourth Monday of the month at 7:00p.m.at the library. The Books and Brew book club is reading *The Night of Miracles*, by Elizabeth Berg. This group meets at 7:00pm the fourth Monday of the month at Global Brew.

Public Comment Dennis Grimmer shared a letter from Ray Farmer, president of the Friends of the Library, to the board.

Topics for Future Consideration Better workspace for the Friends of the Library

Unfinished Business The work continues on implementing the recommendations Dan Bowman made for the mechanical room. We are still working on getting three windows in the computer area of the library tinted due to the glare and getting a thermal door counter to get a more accurate door count. Mold was discovered in the meeting room vents. Bel-O will be contacted to find the source and correct the problem.

New Business Ryan Johnson, Assistant Library Director, gave his yearly report. Some of the highlights were: the library started selling environmentally friendly book bags, put together a strategic plan, spoke to over 200 people at the CityFest, proposed partnerships with school libraries, and started processing passport applications at the library.

Rachel Hartmann, currently working in a page position, was promoted to Circulation Clerk following a resignation of a desk clerk. Emmalyne Ford was then hired to fill the vacated page position.

N. Clark made the motion to approve the promotion of Rachel Hartmann and the hiring of Emmalyne Ford as page. All ayes. Motion carried.

Adjournment There being no further business, the meeting was adjourned at 7:55 p.m.

Respectfully Submitted,

Shirley Seipp
Recording Secretary

Approved by O'Fallon Public Library Board Action

Nancy K. Clark, Secretary