

O'Fallon Public Library
Regular Board Meeting Minutes
December 10, 2018

President Dennis Grimmer called the meeting to order at 5:58 p.m. in the upstairs small conference room of the library. Also present were Board members Larry Morrison, Linda Gruchala, Doug Distler, Harriet Baker, Linda Kahley, Nancy Clark, Susanne Rupright, Library Director Molly Scanlan and Shirley Seipp, recording secretary. Betty Reed was excused. Teri Rankin, library youth services director, attended as a guest.

Teri Rankin introduced herself to the board members and gave a brief account of her time with the library from 1989 to present day. She shared credit with her wonderful staff for the success and performance of the children's programs and youth department highlighting the STEM (Math and Science) program, Ecology club, tutoring program, the home school afternoon program and pre-K program for those birth to 5 years old. The programs the youth department provide are community oriented.

Secretary's Report A motion to accept the minutes was made by H. Baker and was seconded by L. Gruchala. All ayes. Motion carried.

Treasurer's Report Molly explained that the Ohlendorf statement had not yet been received and therefore that update was unavailable. D. Distler reviewed the financial reports and after a short discussion, L. Morrison made a motion to file the November Treasurer's Report for audit. N. Clark seconded the motion. All ayes. Motion carried.

December Bills A motion was made by L. Morrison and seconded by L. Gruchala to approve payment of the presented bills. Roll call: L. Morrison, aye; L. Kahley, aye; D. Distler, aye; D. Grimmer, aye; S. Rupright, aye; L. Gruchala, aye; Harriet Baker, aye; and Nancy Clark, aye. All ayes. Motion carried.

Librarian's Report Staff members, Ryan Johnson and Julie Turns, were recognized December 7th at the awards ceremony held at the public safety building by the City of O'Fallon as employees who went above and beyond in their jobs. Julie was one of the top five recognized and Ryan was in the top ten. The sound masking and installation of acoustical panels has been delayed.

Friends of the Library H. Baker is working on the fiscal report. The calendar for next year is completed and the dates are set for the 2019 book sales.

Book Discussion Group L. Morrison said the library book club is reading *Random Family*, by Adrian N. LeBlanc for December and January. The group meets the fourth Monday of the month at 7:00 p.m. at the library, but there is no meeting in December. The Books and Brew book club is reading *Circe*, by Madeline Miller for December and January. There is be no meeting in December.

Public Comment Had favorable comments concerning the new Christmas arrangements in the planters outside the library entrance.

Topics for Future Consideration Staff uniforms and/or new dress code.

Unfinished Business Molly brought the finished Per Capita Grant application and explained some of the changes from previous years.

There is a plan of action in place to address the need for more cameras on the sides of the building and an update for all existing cameras.

The upstairs small meeting room dry-erase wall needs to be repainted.

New Business Pat McClane in circulation has decided to retire at the end of December. Autumn Kotsiuba, who had worked for the library previously, applied for the position. H. Baker made the motion to hire Autumn for the circulation service position and S. Rupright seconded the motion. All ayes, motion carried.

The next budget committee meeting will be February 6th at 1pm and the personnel committee meeting will be December 20th at 10:15am in the upstairs meeting room at the library. The library Volunteer Appreciation Party will be held on Monday, December 17th, from 3:30-5:30pm at the library.

Adjournment There being no further business, the meeting was adjourned at 6:32 p.m.

Respectfully Submitted,

Shirley Seipp
Recording Secretary

Approved by O'Fallon Public Library Board Action

Nancy K. Clark, Secretary