

O'Fallon Public Library
Regular Board Meeting Minutes
August 13, 2018

President Dennis Grimmer called the meeting to order at 7:00 p.m. in the upstairs small conference room of the library. Also present were Board members Harriet Baker, Linda Gruchala, Suzanne Rupright, Doug Distler, Linda Kahley, Larry Morrison, Library Director Molly Scanlan and Shirley Seipp, recording secretary. Betty Reed and Nancy Clark were excused.

Secretary's Report A motion to accept the minutes was made by L. Morrison and was seconded by S. Rupright. All ayes. Motion carried.

Treasurer's Report D. Distler gave an overview of the financial reports. H. Baker made the motion to file for audit the July Treasurer's Report. Then S. Rupright seconded the motion. All ayes. Motion carried.

August Bills A motion was made by L. Kahley and seconded by L. Gruchala to approve payment of the presented bills. Roll call: D. Distler, aye; L. Kahley, aye; L. Morrison, aye; D. Grimmer, aye; H. Baker, aye; L. Gruchala, aye; and S. Rupright, aye. All ayes. Motion carried.

Librarian's Report The library received the annual per capita grant in the amount of \$38,050. The board expressed their appreciation for the staff reports especially Ryan's assistant director report where he mentioned that he is working on a new "Onboarding" guide to better introduce new hires to the library safety procedures, customer service modules, diversity training and other topics.

Friends of the Library H. Baker corrected the dates for the next book sale since the previously announced dates had to be changed. Now the next book sale will be held on September 28th, 29th, and 30th. Another book sale is to follow on November 2nd, 3rd, and 4th. Harriet also presented a check to the library in the amount of \$3,000 on behalf of the Friends.

Book Discussion Group The library book club is reading *The 100 Year Old Man Who Climbed Out a Window and Disappeared*, by Jonas Jonasson. The group meets the fourth Monday of the month at 7:00 p.m. at the library. The Books and Brew book club is reading *Dear Fang, With Love*, by Ruffi Thorpe. The group meets at Global Brew, but may be moving to a new venue. They are currently checking out Horseshoes Restaurant as a new place to meet.

Public Comment None

Topics for Future Consideration The use of planters to help eliminate the patrons from cutting across the grass and new mulched areas.

Unfinished Business None

New Business A couple of staff changes are needed since one cataloger and one page will be leaving. Since the cataloger that is leaving was only working 28 hours a week, it was proposed to change Shawwna Maki, a part time cataloger, to a full time employee instead of hiring a replacement for that position.

S. Rupright made the motion to approve the proposal to make Shawwna Maki a full-time employee with the same hourly rate she made previously and just add full time employee benefits. L. Kahley then seconded the motion. Roll call: D. Distler, aye; L. Kahley, aye; L. Morrison, aye; D. Grimmer, aye; H. Baker, aye; L. Gruchala, aye; and S. Rupright, aye. All ayes. Motion carried. Applications will be taken to fill the part time page position.

There was a discussion to investigate consolidating our savings funds and put them where they would earn better interest. D. Distler made a motion to transfer \$250,000 from general to reserve funds and to put \$500,000 currently in money market accounts into CDs or higher interest rate account. S. Rupright seconded his motion. All ayes. Motion carried.

The October meeting previously scheduled for October 8th is rescheduled for the first Monday of October, 10/1/18, since Molly and others will be attending the Awards ceremony in Peoria at the ILA Annual Conference to accept the ILA Intellectual Freedom Award on behalf of the O'Fallon Public Library. L. Morrison made the motion to make the meeting date change and L. Gruchala seconded the motion. All ayes, motion carried.

Adjournment There being no further business, the meeting was adjourned at 7:36 p.m.

Respectfully Submitted,

Shirley Seipp
Recording Secretary

Approved by O'Fallon Public Library Board Action

Nancy K. Clark, Secretary